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Principal: James Harding-Mbogo

06 March 2025

Dear Parents and Carers,

## Year 11 Parents' Evening – Tuesday 1<sup>st</sup> April 2025

We are pleased to invite you to Year 11 Parents' Evening on Tuesday 1<sup>st</sup> April between 4.30pm and 7.00pm.

The secure online booking system will be open from 6pm on Wednesday 19<sup>th</sup> March for parents to book appointments with subject teachers, at <u>https://novahreod.parentseveningsystem.co.uk</u>.

You will need to make separate appointments with each of your child's teachers.

A guide to using the system is available on the 'parents evening' page of the school website. In order for staff to meet with as many parents as possible, appointments are restricted to five minutes only. If you or the teacher feels that more time is needed to discuss specific issues, you will be able to arrange another conversation at a later date. Some teachers teach several Year 11 groups, so it is possible that you may not be able to meet with all your child's subject teachers on the evening. They will, however, be able to meet with you at a different time should this situation arise. If a teacher has no availability on the online booking system, please add your name to the waiting list and someone will contact you to discuss your child's progress in that subject.

Year 11 reports will be issued when students arrive for their parents' evening appointment. You will therefore need to arrive a minimum of 5 minutes before your first appointment. You will collect your child's report on arrival at main reception, then head to the theatre where the appointments are being held.

Our admin team will be able to help you if you need any support with booking your appointments.

We would encourage as many students as possible to attend parents' evening with their parents/carers. Overflow parking will be available in the staff car park. I would like to thank you in advance for your attendance and look forward to seeing you.

Yours faithfully

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Mr Harding-Mbogo Principal



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